



project.

Fundamentals of Project Management

a l l p e o p l e , a l l f i e l d s , a l l p r o j e c t s

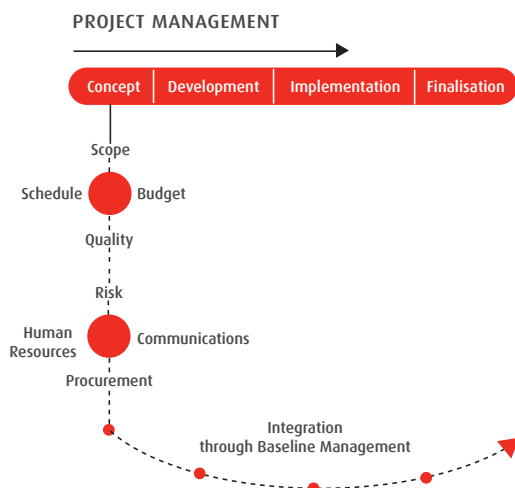
Perth - Western Australia 17-18 October 2011

Essential Professional Development for anyone involved in projects, from team members to senior managers.

UNE Partnerships' two-day fundamentals workshop is based on international project management processes that focus on developing a consistent, overall approach to the nine functions of project management.

Develop your skills and knowledge

On completion, participants will have the tools to plan, implement, manage and complete successful projects. Workshop activities encourage application of workplace projects, and use existing procedures where possible. The practical skills and knowledge developed can be directly applied over a wide range of projects and industries.



For further details contact Jenny Dogan:

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www.practicemanagement.edu.au/PracticeManagement_Events

Fax: (02) 6772 5230 • practice@unep.edu.au

ABN 74 003 099 125

2-day workshop Prior to AAPM National Conference

Venue: Burswood Entertainment Complex
Perth, WA

Time: 9am-5pm

Cost: \$850 per person

Early Bird: \$795 (before 31 July 2011)

Includes: Fundamentals of Project Management book, Statement of Attendance, light lunch and morning/afternoon teas

Facilitator: Sandra Scheetz

Enrolments close 16 September 2011

*Limited places available**

*Workshops will only proceed if minimum numbers are met



 **unepartnerships**

Please complete and forward to:

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University of New England NSW 2351, Australia
Telephone: 1800 288 622 • Fax: (02) 6772 5230
email: jenny.dogan@unep.edu.au

ABN 74 003 099 125

 Perth WA 17-18 October

Mr/Mrs/Ms/Miss/Dr _____

Address _____

Town/City _____ State _____ Postcode _____

Telephone _____ Mobile _____

Email _____ Fax _____

Position _____

Organisation _____

Special Requirements (access, dietary etc) _____

UNE Partnerships complies with relevant legislation regarding the collection and use of personal information, and abides by the Privacy Statement of the University of New England as outlined under Policies at www.unep.edu.au

Payment details

Please find enclosed a cheque payable to UNE Partnerships for \$ _____

Please invoice my employer. I have attached a purchase order.

Please charge my Mastercard Visa for the amount of \$ _____

Card Number: _____ Expiry Date: ____/____

Name on card: _____ Signature: _____

All cheques and credit card payments will be subject to clearance/approval. Alternatively we can invoice your employer if a purchase order is attached to this enrolment.

Terms and Conditions of Enrolment**Refunds/Cancellations**

Cancellations can be accepted up to 10 working days prior to the commencement of the workshop and a refund will be granted. Refunds after this date will incur an administration charge of 50% of the course enrolment fee. No refunds will be granted for cancellations received without 48 hours notice prior to the commencement of the workshop. Substitutions may be made subject to approval by UNE Partnerships. A full refund will be granted when a workshop is either cancelled or withdrawn by UNE Partnerships. UNE Partnerships reserves the right to cancel or terminate a workshop, or refuse any enrolment as permitted by law.

Course Materials

All course materials are subject to copyright and are for the use of the participant only. These will be distributed at the workshop.

Declaration

I accept the terms and conditions set out above. I declare that the information I have given is true and accurate.

Applicant Signature: _____ Date: _____